



Computed Tomography Accreditation Program Testing Materials Checklist

Be sure to keep copies of the completed application, submitted images and any additional submitted information on file for future reference.

Please ensure that all items below are complete before returning the submission to the ACR for accreditation review. The review process will not begin until your submission is complete.

- Quality Assurance Questionnaire.
- Test Image Data sheets (one for each examination, appropriately labeled).
- Scanning protocols for each clinical examination being submitted (appropriately labeled). Please attach the scanning protocols to the back of the appropriate Test Image Data Sheet.
- One set of phantom images and one Site Scanning Data Form (appropriately labeled) from each scanner being accredited. ***Phantom images must be on separate films from clinical images.***
- Adult head, adult abdomen, and pediatric abdomen dose calculations from each scanner being accredited.
- Clinical images with appropriate labels. Use labels for the applicable exam only. For example, do not use adult abdomen labels for an adult chest exam or vice versa.

**Please return all materials to:
Computed Tomography (CT) Accreditation Program
American College of Radiology
1891 Preston White Drive
Reston, VA 20191-4397**

The enclosed labels show when your testing materials are due to the ACR. Failure to meet this due date will jeopardize completion of your accreditation. If your facility is renewing its accreditation, we cannot guarantee completion before your ACR certificate expires.