

Breast Ultrasound Accreditation Program Testing Materials Checklist

Be sure to keep copies of the completed application, submitted images and any additional submitted information on file for future reference.

Please ensure that all items below are complete before returning the submission to the ACR for accreditation review. An incomplete submission may cause significant delays in the review process.

- Quality Assurance Questionnaire.
- The most recent physicist/service engineer report** (labeled with a Quality Control label for each unit).
- Test Image Data Sheet** (appropriately labeled, signed and dated).
- Clinical images (appropriately labeled). Use labels for the applicable exam only. For example, do not use cyst labels for a solid exam or vice versa. The ***supervising radiologist must review and approve*** the clinical image selection.

The review process will not begin until the ACR receives all testing materials.

Important: Remember to circle the lesion being evaluated on the mammograms for the solid and cyst cases. Circle only one lesion. ACR reviewers will fail the case if the lesion is not circled or if multiple lesions are marked.

**Please return all materials to:
Breast Ultrasound Accreditation Program
American College of Radiology
1891 Preston White Drive
Reston, VA 20191-4397**

The enclosed labels show when your testing materials are due to the ACR. Failure to meet this due date will jeopardize completion of your accreditation. If your facility is renewing its accreditation, we cannot guarantee completion before your ACR certificate expires.