

## **DECAMP ECRF Source documentation**

**Study:** 4703(DECAMP 1) and 4704(DECAMP 2)

From: ACRIN Data Management Department

Date: 1AUG2018

**RE:** ECRF as source data/documentation

## **Background:**

Per our previous discussion during a recent RA call, sites have identified that a lot of time has been spent between transferring data from paper documents to Imedidata ECRF. Sites have identified many issues including lost paper documents, and missing data. This has resulted in incomplete or non-completed ECRFs. To minimize this system of transcription from paper to ECRF, we are notifying the sites of the ability to utilize the ECRF as source documentation for data submission. Incorporating this will promote real-time data entry, accuracy and complete data.

## **Purpose:**

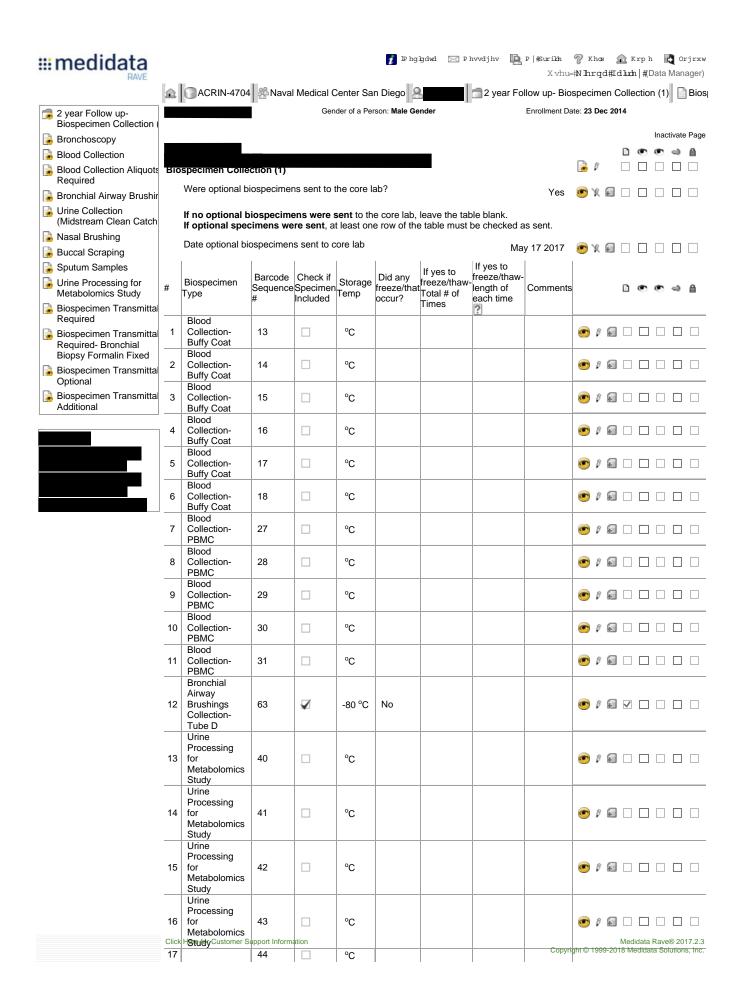
This memo serves as a reminder to sites the ability to utilize ECRFs as source documentation. Completing ECRFs in real-time/during patient visits or study procedure eliminates the process of transcription from paper sources. Sites are to be reminded that the ECRFs can be printed through Imedidata Rave, signed and dated to be used as source documentation. The complete printed document can be stored and filed on site once signed and dated by staff responsible for ECRF submission.

\*At the bottom of every ECRF are the blue text icon features that allow the sites to print via a printable version or PDF version.

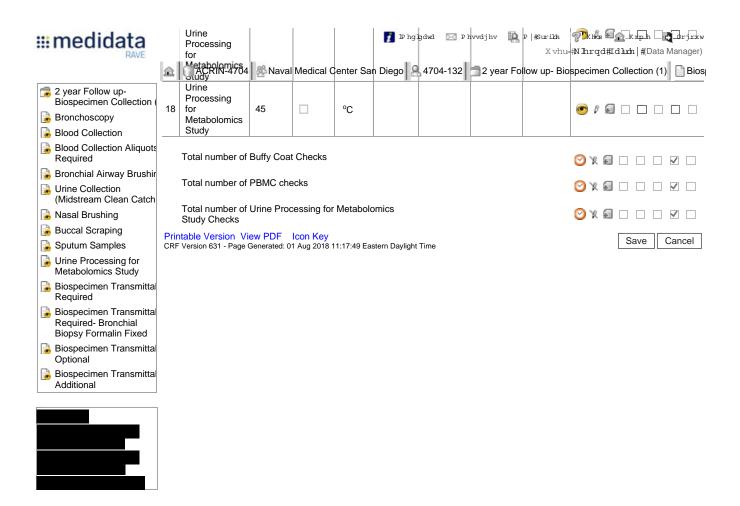
Sites are required to sign and date the printable version for the document to be used as a source document. If not signed and dated the document is invalid.

## **Example:**

Printable Version View PDF Icon Key CRF Version 631 - Page Generated: 01 Aug 2018 11:17:49 Eastern Daylight Time CRF Page 1 of 2



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